JOB DESCRIPTION

POSITION: Mental Health Worker II
REPORTS TO: Mental Health Supervisor
DEPARTMENT: Family Support Services/School Based School Linked Health Services
TIME/STATUS: Full-time, Regular, Exempt
BENEFITS: Full
UNION: Yes

POSITION SUMMARY

The Early Prevention Screening Detection Treatment (EPSDT) Mental Health Worker II provides adolescent mental health support services for at risk youth and their families. This may be accomplished directly through provision of individual counseling as well as indirectly through training and consultation for other early intervention program staff. Services are provided in a school based setting or in the client’s home. The following are the primary responsibilities of the Mental Health Worker II: participation in a Multi-Disciplinary team, consulting with team members on mental health issues, providing specialized mental health services to families as decided by the team.

DUTIES AND RESPONSIBILITIES

1. Comply with established departmental policies and procedures, objectives, quality assurance program, safety, environmental, and customer service standards.
2. Provide training and consultation for early intervention personnel in adolescent mental health techniques and effective methods of parent support.
3. Evaluate needs of adolescents, parents, and other family members for mental health and support services, based on direct interview and interaction with the family and/or discussion with other staff members who interact with the family.
5. Assume primary responsibility for the provision of infant mental health and support services for program families as needed, on a crisis or long-term basis, in the home, center, clinic or hospital, or other setting as appropriate.
6. Develop, implement, and evaluate plans for the provision of mental health and support services jointly with the family and other staff members as appropriate.
7. Participate in weekly multidisciplinary case conferences and other methods of staff supervision and support, providing assistance and consultation on adolescent mental health issues for other professionals.
8. Participate in program model development and evaluation, and collect and compile data as required by program model and funding sources.
9. Participate as a team member, obtaining and providing training, assistance, and support.
10. Participate with other staff in multidisciplinary staff meetings, retreats and other staff processes to achieve program development, staff development, program evaluation, program operations review, and other activities needed to maintain quality of early intervention services.
11. Assist families and program staff in coordination of services with TVHC staff, and with other community agencies and professionals.
12. Provide training and consultation to other professionals and community agencies, as appropriate to the purposes of
13. Initiate and take on special responsibilities as required by grant funded projects and other program development efforts.

14. Assist families in accessing other needed services, including referral for more intensive psychological support services if needed.

15. Maintain confidentiality regarding privileged administrative and client information in a professional manner.

16. Performs all duties and service in full compliance with **TVHC’s Service Excellence Standards**.

17. Performs all duties in support for successful EHR/EPM implementation.

18. Other duties as assigned.

**QUALIFICATIONS**

1. Desire to work with an ethnically diverse adolescent population.
2. Bilingual in English/Spanish highly preferred.
4. Work as a team member with fellow co-workers and agency staff.
5. Cultural sensitivity and understanding of special youth issues.
6. Understanding of parenting and infant health knowledge.
7. Maintain networking relationship with community service providers.
8. Have a valid California Driver’s License, auto insurance, and ability to accept travel assignments on the job as directed by the program.

**EDUCATION AND EXPERIENCE**

1. Master’s Degree in Counseling or Social Work required.
2. Certification/Licensure: MFT, LCSW, or Licensed Psychologist, or Registered Intern.
3. Minimum experience between 3-5 years.
4. Previous experience working with adolescent population within ethnically and culturally diverse families.
5. Position requires moderate physical activity such as sitting, traveling, walking, driving, bending, lifting, and a computer usage.
6. Position requires ability to work independently, organize tasks, problem solve, make decisions, and handle multiple priorities.
7. Position requires significant interpersonal skills with co-workers and with client families in varied settings, including office, client homes, and in the community.

Approved__________________________________ Date____________________

Chief Executive Officer

Approved__________________________________ Date____________________

Board of Directors

_I have read the above job description and agree to perform the responsibilities as described above. I understand that this job description is intended to describe the general nature and level of work performed. It is not intended to serve as an exhaustive list of all duties, skills and responsibilities required of personnel as classified._

__________________________________________ Date____________________

Employee Signature

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Print Name